

## STUDENT REFERENCE REQUEST IN RELATION TO

If references are being posted to us by the referees, please include the address which is intended to move into.

PLEASE OBTAIN THE FOLLOWING REFERENCES:

- \* **(MANDATORY) RECENT COLLEGE / UNIVERSITY LETTER** STATING COURSE TITLE AND COURSE DURATION SIGNED BY YOUR COURSE TUOR. IN EXCEPTIONAL CIRCUMSTANCES, IF YOU ONLY HAVE AN ACCEPTANCE LETTER WE WILL ALSO REQUIRE A COPY OF YOUR N.U.S CARD.
- \* **GUARANTOR FORM:** COMPLETED BY SOMEONE WHO, IN THE EVENT THAT YOU WILL BE UNABLE TO MEET RENT PAYMENTS, WILL "GUARANTEE" THAT RENT.
- \* **PROOF OF ID** - N.U.S CARD OR COPY OF PASSPORT.
- \* **PREVIOUS LANDLORD REFERENCE**
- \* **PROFESSIONAL PERSONAL REFERENCE** From an upstanding member of the community eg: a teacher or college tutor, doctor, church leader, a previous employer, policeman etc This referee must put their contact telephone number on the reference

**If the reference is being forwarded to us directly please ensure that a reference is made to the property that you are presuming to take.**

WE REQUIRE YOUR INITIAL PAYMENT OF BOND AND HOLDING DEPOSIT TO BE MADE IN CASH OR BANKERS DRAFT NOW; PLEASE CHECK WHO THE DRAFT IS TO MADE PAYABLE TO. ALL FURTHER RENTAL PAYMENTS WILL BE TAKEN BY VARIABLE DIRECT DEBIT IN THE MANNER SHOWN BELOW ON AGREEMENT SIGNING:

01.07.14 JULY, AUG, SEPT & OCT RENT  
20.10.14 NOV, DEC & JAN RENT  
20.01.15 FEB, MAR & APR RENT  
20.04.15 MAY AND JUNE RENT

OR YOU CAN PAY MONTH BY MONTH FROM 01.07.13. with the first payment combining july and august rent and the last monthly payment on 01.05.14.

YOU MUST QUOTE THE PROPERTY REFERENCE CODE AND ALL TENANTS SURNAMES ON THE DIRECT DEBIT MANDATE.

**NB:** REFERENCES MUST ALL BE PROVIDED BY THE TIME OF CONTRACT SIGNING. PLEASE NOTE THAT WITHOUT RECEIPT OF ADEQUATE REFERENCES WE RESERVE THE RIGHT TO REFUSE TO MOVE YOU INTO THE PROPERTY.

THE FIRST TENANT WILL ALSO BE REQUIRED TO BOOK A MOVE IN INSPECTION WITH US TO MOVE INTO THE PROPERTY. ALL TENANTS THEREAFTER SHOULD COME TO THE OFFICE TO COLLECT THEIR RESPECTIVE KEYS.

NB: PLEASE NOTE THAT ANY MONIES THAT YOU HAVE PAID TOWARDS THIS RENTAL WILL NOT BE REFUNDED SHOULD YOU CHANGE YOUR MIND ABOUT RENTING THE ACCOMMODATION.

I HAVE READ, UNDERSTAND AND WILL ADHERE TO THE ABOVE TERMS.  
SIGNED :-

I HAVE RECEIVED A GUARANTOR FOR EACH TENANT SIGNING FOR THIS PROPERTY.  
SIGNED :-