

REFERENCE REQUESTS FOR PROFESSIONAL TENANTS

Please note that if references are being posted to us by the referees, that the house that you intend to move into is used as a reference.

PROFESSIONAL PERSONS ARE TO OBTAIN THE FOLLOWING REFERENCES:

1. EMPLOYERS LETTER, STATING SALARY, DURATION OF EMPLOYMENT AND THE FORESEEABLE FUTURE LENGTH OF EMPLOYMENT.
IF YOU HAVE BEEN WORKING FOR LESS THAN A YEAR WITHIN THE SAME COMPANY OR YOU ARE RELOCATING TO CARDIFF, PLEASE ADVISE US AS YOUR REFERENCES COULD CHANGE.

2. MOST RECENT CONSECUTIVE 3 MONTHS BANK STATEMENTS

3. PROFESSIONAL PERSONAL REFERENCE. From an upstanding member of the community e.g.: a teacher or college tutor, doctor, church leader, a previous employer, policeman etc this referee must put their contact telephone number on the reference

4. PREVIOUS LANDLORD REFERENCE (IF APPLICABLE).

5. PROOF OF ID: DRIVING LICENCE / COPY OF PASSPORT

6. GUARANTOR

IF YOU ARE SELF-EMPLOYED PLEASE ADVISE US IMMEDIATELY :

***LAST 6 MONTHS PERSONAL/BUSINESS BANK STATEMENTS (DEPENDING ON SIZE OF COMPANY) .
PROFESSIONAL PERSONAL REFERENCE FROM AN UPSTANDING MEMBER OF THE COMMUNITY, PREFERABLY ON HEADED PAPER, CONFIRMING THEIR OCCUPATION AND THE RELATIONSHIP TO THE TENANT.
PROOF OF ID: DRIVING LICENCE / COPY OF PASSPORT
AND: PREVIOUS LANDLORD REFERENCE (IF APPLICABLE).***

PLEASE NOTE THAT YOUR HOLDING DEPOSIT, BOND AND THE FIRST MONTHS RENT ARE TO BE PAID BY CASH OR BANK TRANSFER, HOWEVER YOU MAY PAY YOUR HOLDING DEPOSIT BY CREDIT/DEBIT CARD.

ALL FURTHER RENTAL PAYMENTS WILL BE TAKEN BY STANDING ORDER DATED FOR THE 1ST OF EACH MONTH IN ADVANCE. YOU MUST QUOTE THE PROPERTY CODE F220C AND THE TENANTS SURNAMES ON THE STANDING ORDER MANDATE.

NB: REFERENCES MUST ALL BE PROVIDED BY THE TIME OF CONTRACT SIGNING. PLEASE NOTE THAT WITHOUT RECEIPT OF ADEQUATE REFERENCES WE RESERVE THE RIGHT TO REFUSE TO MOVE YOU INTO THE PROPERTY.

NB: ANY MONIES THAT YOU HAVE PAID TOWARDS THIS RENTAL WILL NOT BE REFUNDED SHOULD YOU CHANGE YOUR MIND ABOUT RENTING THE ACCOMMODATION.

I HAVE READ, UNDERSTAND AND WILL ADHERE TO THE ABOVE TERMS.
SIGNED :-